Alumni Association of Beaconsfield High School Annual General Meeting

The Alumni Association of Beaconsfield High School will hold its Annual General Meeting on SUNDAY, May 9, 2021 at 7:00 p.m. (19h00) to review its Constitution, receive a financial report, elect its 2021-22 slate of Officers, and to formally comply with all necessary legal obligations for this committee of volunteers.

Because of restrictions currently in place governing in-person gatherings, this meeting will be conducted entirely via the ZOOM online audio and web-conferencing platform.

In order for AABHS members to participate, email the Secretary at <u>wstockwell@sympatico.ca</u> with your gradyear or staff reference information. Detailed instructions, with an invitation to participate, will then be sent.

The following is a slate of nominees for the nine Executive Committee positions. Nominations are welcomed from the alumni, including those who present themselves at the meeting.

COMMITTEE POSITIONS NOMINEES President: (Wayne Clifford) Vice-President: (Henriette Geerlings) Secretary: (Bill Stockwell) Treasurer: (Don Macbeth) **Activity Coordinator:** (Mark Simpson) Publicity Coordinator & Newsletter Editor: (Diane Jesty) **Reunion Coordinator:** (VACANT) Staff Coordinator: (Rod Heather) Membership Registrar: (Barbara Hermon)

We invite and encourage you to participate in this meeting.

NOTE: The Executive Committee shall consist of the following officers elected in years ending with an odd number: President, Treasurer, Membership Registrar, Activity Coordinator and Staff Coordinator; and of the following officers elected in years ending with an even number: Vice-President, Secretary, Publicity Coordinator & Newsletter Editor, and Reunion Coordinator. As well, Principal Michelle Harper (or the Principal's Representative) and the Past-President are part of the Executive Committee and have all rights, privileges and obligations of other members of the Executive Committee but hold no voting privileges at meetings of the Executive Committee.

The election of the members of the Executive Committee shall take place on the occasion of the holding of the Annual General Meeting of the members of the Association. The voting shall be carried out by secret ballot by each one of the members present. No proxy vote shall be recognized. A majority of fifty percent (50%) plus one (1) of the votes is required to be elected. The term of office shall be two (2) years. Re-election to a second term is permitted if no other member of the Association is nominated or having been nominated accepts to run. In no case may any Executive Committee position be held by the same person for longer than two (2) consecutive terms.

ALUMNI ASSOCIATION OF BEACONSFIELD HIGH SCHOOL

BY-LAWS

BY-LAW I - Annual General Meeting

1. The Annual General Meeting of the Association shall be held on the date, at the place and at the hour determined by the Executive Committee each year, provided that the Annual General Meeting shall be held no later than thirty (30) days following the end of the fiscal year. At least ten (10) days notice of the meeting shall be given to all members. The quorum shall be fifty-one percent (51%) of the members of the Executive Committee.

In the event that a quorum is not attained, the meeting shall be rescheduled automatically and without further notification for the seventh day from the originally-scheduled date, and such meeting shall be considered legal even though the above-mentioned quorum is not attained.

- 2. The order of business at the Annual General Meeting shall be as follows:
 - a) Call to order;
 - b) Adoption of Minutes of previous Annual General Meeting and subsequent General Meetings;
 - c) Business Arising out of the Minutes;
 - d) Receipt of written reports:
 - i. President's Report
 - ii. Treasurer's Report and Financial Statements
 - iii. Report of the Auditor or Audit Committee
 - iv. Membership Registrar's Report
 - v. Reports of other Executive Committee members
 - vi. Reports from Standing and Special Committees;
 - e) Amendments to the Constitution, By-laws, Guidelines;
 - f) Election of Executive Committee members and members of the Standing Committees;
 - g) Budget for the Succeeding Year and New Business;
 - h) Questions from the Members;
 - i) Adjournment.